

## MHHS SIT Advisory Group (SITAG) Headline Report

**Issue date: 17/05/2024**

Meeting number	<b>SITAG 004</b>	Venue	<b>Virtual – MS Teams</b>
Date and time	<b>15 May 2024 10:00-12:00</b>	Classification	<b>Public</b>

### Actions

Area	Action Ref	Action	Owner	Due Date
None				

### Decisions

Area	Decision Ref	Description
<b>Minutes and Actions</b>	SITAG-DEC17	SITAG approved the headline report of the SITAG meeting held 17 April 2024 with no amendments
<b>SIT Migration Test Scenarios &amp; Test Cases (Themes 2 &amp; 3) Work Off</b>	SITAG-DEC18	SRO approved the SIT Migration Test scenarios & Test Cases Themes 2 and 3 work off items (namely Theme 3 Test Case SIT-M-RM-COS-DfitVal and Industry Standing Data (ISD) updates tests across all themes)
<b>SIT Non-Functional Testing Test Data Approach &amp; Plan</b>	SITAG-DEC19	SRO approved the SIT Non-Functional Testing Test Data Approach & Plan
<b>SIT Operational Testing Test Approach &amp; Plan</b>	SITAG-DEC20	SRO approved the SIT Operational Testing Test Approach & Plan
<b>SIT Operational Testing Test Data Approach &amp; Plan</b>	SITAG-DEC21	SRO approved the SIT Operational Testing Test Data Approach & Plan

### Key Discussion Items

Area	Discussion
<p><b>Minutes and Actions</b></p>	<p>The headline report of the previous meeting was approved with no amendments (<b>DECISION SITAG-DEC17</b> – recording timestamp 00:03:40). Action wording and latest updates can be found within the meeting papers, and key discussion points are summarised below:</p> <p><b>SITAG02-01:</b> IPA advised open high priority actions would be shared via monthly SITAG updates, and a full list of agreed actions and statuses provided at the end of the current assurance period. Action closed.</p> <p><b>SITAG03-02:</b> IPA advised SIT participants have been contacted via email and testing assurance bilateral meetings will be scheduled in due course. Action closed.</p>
<p><b>SIT Migration Test Scenarios &amp; Test Cases (Themes 2 &amp; 3) Work-Off</b></p>	<p>The Programme requested approval of the SIT Migration (SIT M) Test Scenarios (TS) and Test Cases (TC) Themes 2 (Reverse Migration) and 3 (Import/Export MPANs &amp; Exception Handling) work off items, namely Theme 3 TC – SIT-M-RM-COS-DfltVal and Industry Standing Data (ISD) updates tests across all themes. The Programme highlight an additional ISD test included, of particular relevance for RECCo.</p> <p>The Chair invited any objections to approval of the work off items, to which none were raised.</p> <p>The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SIT M T' and TC Themes 2 and 3 work off items (<b>DECISIONS SITAG-DEC18</b> – recording timestamp 00:08:00).</p>
<p><b>SIT Non-Functional Testing Test Approach &amp; Plan</b></p>	<p>The Chair advised the decision on approval of the SIT Non-Functional Testing (NFT) Test Approach &amp; Plan (TA&amp;P) would be deferred, pending review, and would return to a future SITAG meeting.</p> <p>The Programme confirmed, in response to a query from the Large Supplier Representative, that the SITWG would be advised of the deferral.</p>
<p><b>SIT Non-Functional Testing Test Data Approach &amp; Plan</b></p>	<p>The Programme requested approval of the SIT NFT Test Data Approach &amp; Plan (TDA&amp;P) following a recommendation from the Data Working Group (DWG).</p> <p>The Chair invited any objections to approval of the TDA&amp;P, to which none were raised.</p> <p>The Chair, acting with delegated authority of the SRO, approved the SIT NFT TDA&amp;P (<b>DECISIONS SITAG-DEC19</b> – recording timestamp 00:10:30).</p>
<p><b>SIT Operational Testing Test Approach &amp; Plan</b></p>	<p>The Programme requested approval of the SIT Operational (SIT O) TA&amp;P following a recommendation from the SIT Working Group (SITWG).</p> <p>The Large Supplier Representative noted the relevance of the information contained within the TA&amp;P for non-SIT participants' qualification pre-integration testing (PIT) preparation.</p> <p>The Chair invited any objections to approval of the TA&amp;P, to which none were raised.</p> <p>The Chair, acting with delegated authority of the SRO, approved the SIT NFT TDA&amp;P (<b>DECISIONS SITAG-DEC20</b> – recording timestamp 00:12:38).</p>
<p><b>SIT Operational Testing Test Data Approach &amp; Plan</b></p>	<p>The Programme requested approval of the SIT O TDA&amp;P following a recommendation from the Data Working Group (DWG).</p> <p>The Chair invited any objections to approval of the TDA&amp;P, to which none were raised.</p>

	The Chair, acting with delegated authority of the SRO, approved the SIT NFT TDA&P ( <b>DECISIONS SITAG-DEC21</b> – recording timestamp 00:14:25).
<b>SIT Functional Work-Off Updates</b>	Programme advised all participant work-off items were now complete, and the associated SIF F Readiness Report would be updated and republished accordingly.
<b>SIT Progress Management Summary</b>	<p><b>SIT Functional Test Status</b></p> <p>Programme provided an overview of SIT F progress and test execution/completion objectives, per the meeting slides. To support SIT M commencement, the Programme have identified seven priority Change of Agent (CoA) and Change of Supplier (CoS) tests and conducted an assessment of the materiality of passes/failures relating to these tests for Sit M commencement. The Programme advised updates on the status of priority tests would be provided to the Fast Track Implementation Group (FTIG) on 24 May 2024, and a SIT M Readiness Report published ahead of the FTIG on 31 May 2024, where information will be provided to justify whether SIT M should commence or not on 10 June 2024.</p> <p><b>Cohort Comparison</b></p> <p>Programme provided a view of test execution status across testing cohorts and advised weekly updates were being provided to FTIG. The Large Supplier Representative believed the ‘ranking’ provided by the Programme was not valid given the collaboration required between participants within each cohort. The Programme responded the information provided was balanced and offered as much transparency on progress as possible, without naming individual participants, but acknowledged the comment and advised consideration would continue to be given to the optimal way of reporting progress taking into account the dynamic nature of the cohort testing process.</p> <p><b>Paired Cohorts</b></p> <p>Programme provided a view of paired cohort tests relating to the priority COA and CoS tests. The Programme advised there had not yet been any conclusive passe of the paired cohort priority tests, noting the length and complexity of some of the tests and the progress achieved against these by certain cohorts (e.g. 92 of 98 testing steps completed by Cohorts A and C on the SITFTS-0020 TC02- Advanced test). The Programme stated existing blocking defects had been reviewed and assigned the highest defect priority to help drive resolution and support continuance of test execution. The Programme advised CoA tests would operate first during SIT M, and as such, these were the top priority for execution. The Programme acknowledged the length of certain CoA tests, which may take up to three days to execute, and whilst the time to complete these within SIT F Cycle 1 was diminishing, it was still achievable.</p> <p><b>SIT Functional – End of Cycle 1</b></p> <p>Programme provided a view of the planning assumptions, coverage target and next steps relating to the end of SIT F C1 on 24 May 2024. The Programme advised design Interim Release (IR) 7.3, due to be implemented ahead of SIT F Cycle 2 and SIT M commencement, would move the testing platform closer to the production end state and support improved test coverage, velocity, and throughput, as well as increase the validity of testing.</p> <p>The Programme provided an overview of considerations should testing coverage targets not be achieved by 24 May 2024, per the meeting slides. In relation to Settlement Testing due to commence on 10 June 2024, the Programme advised that if target test coverage had not been achieved testing would be paused, the test platform uplifted to IR7.3 and testing recommenced as soon as possible. The Programme advised the building confidence in the operation of the IF21 was the priority for supporting Settlement Testing commencement, and no specific additional tests were required to inform the decision on whether Settlement Testing should commence as planned. In relation to SIT M commencement,</p>

	<p>the Programme advised there are known work-off items relating to participant PIT execution completion for SIT M and several cohorts had reported PIT FTC completion dates beyond the SITAGs decision on the SIT M Preparation Complete milestone on 03 June 2024. The Programme advised the readiness of individual participants was being monitored. The Programme stated that if the priority CoA tests for SIT M commencement were not achieved by 10 June 2023 (SIT M start), a decision would be taken on whether to commence SIT M, taking into account the impacts of delays to commencement, contingency arrangement to execute the 93 tests in scope of SIT M, and the level of risk posed to non-SIT Licensed Distribution Service Operator (LDSO) qualification testing.</p>
<b>SIT M Readiness</b>	<p>Programme provided a view of participants readiness for SIT M and the current participant-reported 'forecast to complete' (FTC) dates for PIT execution completion by testing cohort, per the meeting slides. The Programme noted the FTC dates provided reflected the latest date by which all members of a given cohort have advised PIT completion will be achieved, and RAG statuses had been provided relative to SIT M commencement on 10 June 2024.</p>
<b>IPA Updates</b>	<p>IPA provide updates on test assurance actions assigned to the Programme and on the scope of activities for Test Assurance Period 6, per the meeting slides.</p>
<b>Appendix – New Advisory Groups</b>	<p>The Programme highlighted the constituency seats which continue to remain vacant at the SITAG, Migration and Cutover Advisory Group (MCAG), and Qualification Advisory Group (QAG) and requested SITAG members highlight these vacancies to their constituents.</p>

**Date of next meeting: 19 June 2024**

## Attendees

### Chair

Chris Welby (Chair)

### Industry Representatives

Gavin Gallimore

Graham Wood

Jonny Moore

Richard Marriot

Shaun Brundrett

Stacey Buck

Terri Hamilton

### MHHS

Adrian Page

Cesar Lopes (part meeting)

Fraser Mathieson

Jason Brogden

John Wiggins (part meeting)

Lee Cox

Keith Clark

Kiran Raj

Paul Pettitt

Richard Puddephatt

Smitha Pichrikat

### Other Attendees

Andrew Dudkowsky (part meeting)

Jenny Boothe

Renata Yussupova

Talor Thorpe

MHHS SRO

DCC Representative

Large Supplier Representative

RECCo Representative

NGESO Representative

Small Supplier Representative

IDNO Representative

DNO Representative

SI Lead

Test Support

Governance Lead

Programme Industry SME

Programme Industry SME

Test Lead

Programme Manager

Design Team

Design Lead

Data Lead

Client Delivery Manager

NGESO

Ofgem

IPA

IPA

## Apologies

James Murphy

Santosh Vasudevan

*Seat vacant*

*Seat vacant*

*Confirmed not filling seat*

*Confirmed not filling seat*

Supplier Agent Representative (Independent)

Elexon Representative

Supplier Agent Representative

Medium Supplier Representative

Consumer Representative

I&C Supplier Representative